

MEADOW HILLS HOMEOWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING

MINUTES

February 12, 2018

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 6:05 p.m. at the residence of Fred Spengler located at 3585 S. Dawson, Aurora, CO. 80014. Board Members in attendance were Jim Beam, Jim Garrett, Randy Garlington, Fred Spengler and Ron Steege. Board Member Mike Meagher was absent. Todd Larson, CMCA®, AMS®, PCAM® was present representing Service Plus Community Management.

COMMITTEE REPORTS

- A. Landscape Committee – No report was provided.
- B. Architectural Review Committee – The Board reviewed the following:
 - a. Deck improvements at 14350 E. Hampden Ave. were completed without permission. The Board will notify the owners regarding items that need to be brought back into compliance, namely the color of the paint/stain used during the project.

APPROVAL OF MINUTES

Minutes for the meeting of December 11, 2017 were presented to the Board for review. A motion was made and seconded to approve the minutes as amended with the removal of the items that did not pertain to their community. The motion carried.

FINANCIAL STATEMENTS

- A. Financial statements for month-ending January 31, 2018 were reviewed by the Board of Directors as presented by Service Plus Community Management.

ASSOCIATION BUSINESS

- A. Board Officers - The Board of discussed the positions on the Board and after some consideration a motion was made and seconded to appoint Officers as follows: President – Jim Beam; Randy Garlington – Vice President; Jim Garrett – Treasurer; Ron Steege – Secretary. The motion carried.
- B. Abandoned Vehicle - The Board discussed actions to be taken concerning an abandoned vehicle parked in the community. It was determined that Service Plus will send a letter to the owner of the residence regarding the vehicle as a first step in gaining compliance.
- C. Deck/Balcony Staining - The Board is gathering proposals for work that needs to be completed.
- D. Landscaping Tie/Sod Work – The Board discussed some needs in the community for retaining wall tie/sod repairs that need to be completed this summer.
- E. Skylights – The Board discussed skylight repairs in the community and the responsibility of the Association in repairing/maintaining skylights.

ADJOURNMENT

There being no further business to conduct the meeting was adjourned at 8:30 p.m. The next meeting will be held on March 14, 2018 at 6:30 pm at the residence of Randy Garlington.

At the direction of the Board, minutes of the meeting were taken and transcribed by Todd Larson, CMCA®, AMS®, PCAM®; Community Manager for the Meadow Hills Homeowners Association, proudly managed by Service Plus Community Management.

